Microsoft Office 2010

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Microsoft Office 2010 (also called Office 2010 and Office 14) is a productivity suite for Microsoft Windows, and the successor to Microsoft Office 2007. Office 2010 includes extended file format support, user interface updates, and a refined user experience. With the introduction of Office 2010, a 64-bit version of Office is available, although not for Windows XP or Windows Server 2003. Office 2010 does not support Windows XP Professional x64 Edition.

On April 15, 2010, Office 2010 was released to manufacturing, with those Volume Licensing customers who have Software Assurance being able to download the software from April 27, 2010. The suite became available for retail as well as online purchase on June 15, 2010.

Office 2010 marks the debut of free online versions of Word, Excel, PowerPoint, and OneNote, which work in popular web browsers (Internet Explorer, Mozilla Firefox, Google Chrome and Safari, but not Opera). A new edition of Office, Office Starter 2010, replaced the low-end home productivity software, Microsoft Works.

Microsoft's update to its mobile productivity suite, Office Mobile 2010, will also be released for Windows Phones running Windows Mobile 6.5 and Windows Phone 7. In Office 2010, every application features the Ribbon, including Outlook, OneNote, Publisher, InfoPath, SharePoint Workspace (previously known as Groove), and the new Office Web Apps.

**New features and Improvements**

Office 2010 is more "role-based" than previous versions. There are features tailored to employees in "roles such as research and development professionals, sales persons, and human resources." In its Internet implementation, Office 2010 incorporates features of SharePoint Server and borrows from "Web 2.0" ideas.

New features also include a built-in screen capture tool, a background removal tool, a protected document mode, new SmartArt templates and author permissions. The 2007 "Office Button" was replaced with a menu button that leads to a full-window file menu, known as Backstage View, giving easy access to task-centered functions such as printing and sharing. Features of Office 2010 include:

\* Ribbon interface and Backstage View across all applications

\* Background Removal Tool

\* Letter Styling

\* The Word 2007 Equation editor is common to all applications, replacing Microsoft Equation Editor 3.0

\* New SmartArt templates

\* New text and image editing effects

\* Screen Capturing and Clipping tools

\* Live collaboration functions

\* Jumplists in Windows 7

\* New animations in PowerPoint 2010